

[Caliber registration 'how to'.]

Thank you for subscribing to University of California Press journals on Caliber. Your institution now has access to your UC Press subscriptions on the Caliber website <http://caliber.ucpress.net>.

This short document will guide you through the set-up process. If you experience further problems, please contact us at caliber@ucpressjournals.com.

To set up access for your institution you will need to do the following:

Register as an administrator

One person at your institution needs to be registered as the designated administrator for the site. The administrator will set up the account, add and add the IP ranges for your institution.

To register as the administrator visit

<http://caliber.ucpress.net/action/institutionAdminActivation>

Click on the registration button and follow the registration process through to the end and click on the 'submit' button to complete.

Activate your subscription(s)

You will be prompted to enter your activation code. This is the same as your customer number.

If you wish to confirm your institution's subscription account number, or if you feel that subscriptions are missing please contact us at customerservice@ucpressjournals.com.

Enter your institution's IP ranges

Enter the IP ranges for your institution here

<http://caliber.ucpress.net/action/institutionMultiIpChange>.

Your institution now has full-text access to UC Press journals

You may need to log out and log back in to get access to titles.

Multiple accounts

If your institution has multiple accounts you will need to activate and add IP ranges for each account, separately.

Click the 'Add IP' button at the foot of the page to ensure the IP ranges are added to the system.

Account management

You will need to sign in with your username and password to access the institutional administrator areas of the site which are located here:

<http://caliber.ucpress.net/action/institutionAdmin>

You will then be able to modify IP ranges, add additional administrators to the account, download usage statistics, etc.

For more detailed information on other aspects of UC Press journals online, please refer to our help section <http://caliber.ucpress.net/help>.